



THE UNIVERSITY OF SYDNEY  
School of Languages & Cultures

ASSESSMENT/ESSAY COVER SHEET

(N.B: Language and tutorial assignments should be submitted directly to your lecturer/tutor)

Department			
Unit of Study Name		Code	
Student Family Name		First Name	
Student Number (SID)			
Day time Phone Number		Email	
Name of Lecturer/Tutor			
Question Number & Title			
Due Date		Date Submitted	
Reason for extension			
Extension granted by			

**Guidelines**

- Late work may be subject to penalty without an approved extension. An extension application should be made on or before the due date for the work and will only be granted on the grounds of illness or misadventure.
- Appropriate referencing practices must be used throughout your work in accordance with departmental requirements. Practices may vary and you must familiarise yourself with the requirements outlined in the course material or on the departmental web page at [www.arts.usyd.edu.au/school/slc/index.htm](http://www.arts.usyd.edu.au/school/slc/index.htm).

**Declaration**

I/We certify that:

(1) I/We have read and understood the *University of Sydney Student Plagiarism: Coursework Policy and Procedure*; (available at [www.usyd.edu.au/senate/policies/Plagiarism.pdf](http://www.usyd.edu.au/senate/policies/Plagiarism.pdf))

(2) I/We understand that failure to comply with the *Student Plagiarism: Coursework Policy and Procedure* can lead to the University commencing proceedings against me/us for potential student misconduct under Chapter 8 of the *University of Sydney By-Law 1999* (as amended);

(3) this Work is substantially my/our own, and to the extent that any part of this Work is not my/our own I/we have indicated that it is not my/our own by Acknowledging the Source of that part or those parts of the Work.

Name(s): \_\_\_\_\_

Signature (s): \_\_\_\_\_ Date: \_\_\_\_\_

**Checklist**

- Assessment is doubled spaced on single sided paper.
- Pages are numbered.
- I have kept a hard copy of this assessment for my records.
- I have used appropriate referencing practices.
- I have included a Bibliography.

**Attention markers: FOR OPTIONAL USE ONLY**

The following is a guide to the strengths and weaknesses of the assessment:

Student's Name					
<b>INTERPRETATION AND RESEARCH</b>	Exc.	Very Good	Good	OK	Poor
1.Relevance of answer to question					
2. Effective use of evidence					
3. Critical use of scholarship					
4. Extent of research					
5. Development of argument					
6. Originality of argument					
<b>PRESENTATION</b>					
7. Organisation and structure					
8. Clarity of expression					
9. Originality of expression (vs. paraphrase, summarising)					
10. Grammar, punctuation, spelling, proof-reading					
11. Footnotes					
12. Bibliography					

% Late penalty (if any)	% Final mark	Marker's name

COMMENTS:
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